



## **Illness and makeup class policy**

### **Illness**

Do not come to class / bring your child to class / attend our facilities if:

- You, or your child is not well. This extends beyond any cold or flu like symptoms (runny nose, fever, cough etc) to include gastro symptoms. Stay home and rest up.
- Anyone you have had contact with in the past 2 weeks has been tested for or been diagnosed with COVID-19 OR is unwell with cold or flu like symptoms, even if you, your child or others in your immediate family are feeling well.
- If your child or anyone within your immediate cohabiting family (i.e. from within the same household) has travelled overseas in the preceding 14 days.

BUGS Gymnastics reserves the right to immediately quarantine and remove any person from our facility that displays any symptoms of illness or who discloses that they have had contact with a person who is ill, has been ill in the past two weeks or has been tested for or diagnosed with COVID-19.

If you become aware of your gymnast being exposed to someone who is being tested for or diagnosed with COVID 19, you must immediately advise BUGS Gymnastics in writing to enable appropriate action to be taken.

If your child arrives at class and is clearly unwell with fever, runny nose or cough (excluding asthma) the staff reserve the right to refuse entry due to the safety and well being of other members and our staff. Please be respectful of all members and staff during these times, it is in the best interest of everyone.

### **Make up classes**

You are entitled to one makeup classes per term per child that can be used during the term where there is availability. You will need to contact the office to book in for a makeup class. Please do not turn up for a makeup class if you have not booked as you will be turned away unless a booking has been made.

The following guidelines and processes must be followed to enable access to a make up class:

- Make up classes may only be booked when a gymnast is ill or is prohibited from attending class due to the restrictions we have listed above. Management reserves the right to request evidence to confirm eligibility.

- Availability for make up classes is at the discretion of BUGS Gymnastics. This means that we will have limited days / timeslots that we can book you in for a make up class based on our timetable, class sizes, venue capacities based on restrictions and availability in alternative classes. We cannot guarantee a make up class will be available on your current day or at a similar time. Be prepared to be flexible. For example, if you attend class on Monday afternoon at 4pm, we may only be able to offer a make up on a Friday at 4pm and this is solely at the discretion of BUGS Gymnastics.
- All term fees must be paid in full prior to access being granted to a make up class. Families on payment plans must ensure that their payment schedule is up to date, and all remaining payments remain due in full, regardless of missed classes.
- A maximum of one make up class will be permitted per gymnast per term and are not transferrable.
- No credits / refunds will be issued for missed classes, missed make up classes or due to your inability to attend the offered make up class. Credits will only be applied if you miss two or more consecutive classes due to illness with a doctor's medical certificate supplied.
- Make up classes must be booked with our management team in writing within one week of the missed class and make up classes must be taken within four weeks of the missed class. If your child misses their class due to illness / exclusion in line with our new conditions, you are required to email within one week of the missed class to book a make up. Our management team will advise the day and time we have available for you to attend your make up class and this must be taken within four weeks of the missed class. For example, if you miss a class in week two and we confirm availability of a make-up class for you, this must be taken by week six of term or your entitlement to a make up class is cancelled.
- Make up classes will not be offered to gymnasts who are removed from class as a result of unacceptable behaviour.